

Lori Heinsohn

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Speaking Engagement Contract

Thank you for allowing us the opportunity to minister at your upcoming event. This is to confirm the speaking engagement of Lori Heinsohn.

1. This agreement made this ____ day of _____ between _____
and _____
2. Date of engagement: _____
3. Time(s): _____ Expected attendance: _____
4. Speaker's topics: _____
5. Location of engagement: _____
6. Financial agreement: _____ Deposit: _____ Travel Fee: _____
Balance due at event: _____
7. Special provisions: Lapel microphone, tape session with master given to speaker (if possible), covered book table for resource sales at back.
8. Cancellation clause: Sponsor will be required to pay speaker balance in full on the occasion of a cancellation by sponsor within 90 days or less of the speaker's engagement date. Sponsor will be required to pay one-half of the speaker fees if cancellation occurs prior to 90 days of the engagement date.
9. This agreement is entered into by the undersigned parties for the purpose of establishing good communication and mutual understanding. The sponsor's signature acknowledges agreement with all information contained in this contract.

This agreement is not confirmed until it is returned by Lori Heinsohn and is accompanied by the deposit, which is non-refundable.

10. Sponsor acknowledges and confirms that the terms and conditions are approved as set forth in this agreement.

Authorized Signature: _____ Speaker: _____
Contact Name: _____
Sponsor: _____
Mailing Address: _____
City, State, Zip: _____
Phone: _____
Email Address: _____

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